

RAILROAD COMMISSION OF TEXAS
Oversight and Safety Division
Pipeline Safety Department



NOTICE TO PIPELINE OPERATORS

New Construction Reports Online Filing Mandatory September 1

Effective September 1, 2023, the Railroad Commission of Texas (RRC) will no longer accept hard copy filings of Form PS-48, *New Construction Report*, by mail.

Pipeline operators must submit *New Construction Reports* using the RRC's Pipeline, Inspection, Permitting and Evaluation System (RRC PIPES) available on the RRC website at <https://rrc.texas.gov/pipeline-safety/rrc-pipes/>. Submission using RRC PIPES ensures efficient and timely filing.

Likewise, correspondence from the RRC to pipeline operators on *New Construction Report* status will no longer be sent by mail. All RRC correspondence will be sent by email. To ensure you receive the correspondence, we suggest you mark Safety@rrc.texas.gov as safe so emails from the RRC will appear in your inbox.

Pipeline operators, who are authenticated users, can log into RRC PIPES to submit *New Construction Reports* for review and approval by the RRC. To become an authenticated user, you must request access to the RRC Access Management Process (RAMP) through your organization's Delegated Administrator. *Each company must designate at least one Delegated Administrator to manage their PIPES authenticated users.* The Delegated Administrator can create new users, reset passwords, inactivate accounts, and perform other administrative tasks for their organization's users. To become a Delegated Administrator, visit the RRC website at <https://www.rrc.texas.gov/apps/rrc-ramp/>.

If you have any questions regarding this notice, please contact RRC Pipeline Safety Department at safety@rrc.texas.gov or 512-463-7058.

Please Forward to the Appropriate Section of Your Company