



RAILROAD COMMISSION OF TEXAS
Oil & Gas Division | Technical Permitting
Application Overview

Form EP - 5
(Rev. 04/29/25)

Organization Information

Facility ID _____

Organization Name	P-5 No.	
Primary Contact	Title	
Email Address	Phone No.	
Mailing Address		
Physical Address	City	State Zip Code

Facility Information

Facility Name					
Lease Name	RRC Lease ID				
Physical Address					
Geographic Coordinates (NAD 83, decimal degrees)	City	State	Zip Code	County	
	latitude	longitude			
Section	Block	Survey Name			
Abstract No.	A -	Total acres of the facility			
Location is	miles	(direction) from	(nearest town)		

Pre-Application Meeting (optional)

Pre-Application Meeting	<input type="checkbox"/> Y	<input type="checkbox"/> N	Date	Click or tap to enter a date.
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Application Type

- ☐ Initial ☐ Renewal ☐ Transfer
☐ Amendment ☐ Modification ☐ Other

Permit Number(s) _____

Facility Operation

Provide a brief description of the complete waste management process(s) at this facility.



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Facility Waste Management Operations *(select all that apply)*

- ☐ On-Lease ☐ Commercial
☐ Off-Lease ☐ Non-Commercial

Waste Management (WM) Details

	<i>Type of WM Unit</i>	<i>WM Activity</i>	<i>Construction Material</i>	<i>Material</i>
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2.				
3.				
4.				
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CERTIFICATION: I certify that I am authorized to make this report, that this report was prepared by me or under my supervision and direction, and the data and facts stated therein are true, correct, and complete to the best of my knowledge.

Signature	Title
Name of Person (PRINT OR TYPE)	Click or tap to enter a date. Date Signed

INSTRUCTIONS

Organization Information

Enter the facility ID in the blank space if known. The **facility ID** is assigned by the Commission and is the best reference to use when submitting applications other than the initial application.

Enter the **organization name** exactly as it appears on the Form P-5 Organization Report.

Enter the **P-5 number** assigned to the organization by the P-5 department. Under Statewide Rule §3.1, the applicant must have an active Form P-5 Organization Report with the Commission before applying for any permit.

Enter the **primary contact's name, title, email address, and phone number**. The information entered into this part of the application should be for the person whom the Commission can contact for any questions regarding the submitted application.

Enter the **mailing address** for the organization and the **physical address** if it differs from the mailing address.

Facility Information

Enter the **facility name**, which is the name that the organization uses to reference the facility and include the **county** it resides.

Enter the **lease name**, this could differ from the facility name.

Enter the **RRC lease ID** number. This would be an ID number assigned by the Commission.



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Enter the **physical address** for the facility, if unknown, this can be the 911-issued address.

Geographic coordinates must be NAD 83, decimal degrees to the sixth decimal place. Enter the **latitude** and **longitude** for the center of the facility.

The property identification information for the **section** and **block** can be located on the Plat Map.

The **survey name** is located ____

The **abstract number** is a number assigned to the land by the General Land Office of Texas; this is unique to the County and can be found ____.

Pre-Application Meeting

It is recommended that Applicants schedule a pre-application meeting with RRC Environmental Permits Technical Staff to discuss the Applicant's needs before applying for a Pit Permit. Contact Technical Permitting at (512) 463-3840 to schedule a meeting.

Application Type

Select the type of application being filed.

- *Initial Application* – first-time application submitted.
- *Amendment Application* – application submitted for amendments to the initial, renewal, and renewal transfer application.
- *Renewal Application* – application for a facility with a current permit expiring. This must be completed and submitted 60 days prior to the current permit expiration date.
- *Modification*
- *Renewal Transfer* - application for a facility with a current permit expiring and being assigned to a new Facility Operator already registered with a P-5 for the facility. This must be completed and submitted 60 days prior to the current permit expiration date.
- *Other*

Enter the **permit numbers** to reference which permit is being amended, renewed, modified, or transferred.

Facility Operation

Provide a brief description of the complete waste management process(s) at the facility.

Facility Waste Management (WM) Operation

Indicate if the facility is **on-lease, off-lease, commercial, or non-commercial**.



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Waste Management Details

In the first column, enter the **waste management unit(s)** for which the application is being filed. Use the abbreviations indicated below.

LA = Land Apply	P = Pit	O = Other
LF = Landfarming	STF = Stationary Treatment Facility	
LT = Land Treatment	T = Tank	

Enter the **waste management activity** for each waste management unit in the second column using the abbreviations below.

S = Store	RCLM = Reclaim	O = Other
TP = Treat/Process	D = Dispose	

Enter the **construction material** used for each waste management unit in the third column. Reference the table below for abbreviations.

HDPE =	F = Fiberglass	S = Steel
C = Concrete		

Enter the **material** that will be in the waste management unit.

F = Fluid	S = Solid	B = Both
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Read the **certification** statement, then **sign** the application and enter the **title** for the person signing. **Print** the name of the person signing, and then select the **date** the applicant signed.