



RAILROAD COMMISSION OF TEXAS

Oversight and Safety Division
Alternative Fuels Safety Department

CNG FORM 1501

COMPLETION REPORT FOR CNG INSTALLATIONS OF LESS THAN 84,500 STANDARD CUBIC FEET

RRC USE ONLY	
Site ID:	_____
Plan ID:	_____

Please Type or Print

Section 13.25(c) of the *Regulations for Compressed Natural Gas* requires this report to be filed with the Commission, along with the applicable fees. The report must be postmarked or physically delivered to Alternative Fuels Safety (AFS), **within 30 calendar days** from the date of installation completion. A CNG stationary container or cascade/rack installed at any commercial CNG installation of less than 84,500 aggregate standard cubic feet capacities shall be reported.

Name of Facility Where Container(s) or Cascade/Rack is Installed _____

_____	_____	_____	_____
(Facility's Mailing Address)	(City)	(State)	(Zip Code)

Physical/geographical location same as mailing address. (You must still provide the county of installation.)

_____	_____	_____	_____
(Physical/Geographical Location or 911 Address)	(City)	(State)	(Zip Code)

_____	GPS Coordinates:	Lat:
County of installation (required)		Long: -

TYPE OF INSTALLATION

CHECK APPLICABLE BOX(ES)

Licensee Compressor/Cascade - CGLC A license is required for the above facility type. Please provide the installation's license number: _____ Compressor/Cascade - CGCC Dispensing System - CGDS Other (describe): _____

Date CNG installation was completed and placed in service: _____
(MM/DD/YYYY)

APPLICATION TYPE:

New Installation	Relocation	Addition	Replacement Only
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CNG CONTAINER INFORMATION:

	Container 1	Container 2	Container 3
Manufacturer Name	_____	_____	_____
Serial Number	_____	_____	_____
Service Pressure	_____	_____	_____
ASME/DOT	_____	_____	_____
Year Built	_____	_____	_____
Capacity (standard cubic feet)	_____	_____	_____

(If additional tanks, use separate page)

CNG CASCADES/RACKS (List each cascade/rack separately)

Number of Containers included in Cascade/Rack _____ Container Size _____ standard cubic feet

Number of Containers included in Cascade/Rack _____ Container Size _____ standard cubic feet

Number of Containers included in Cascade/Rack _____ Container Size _____ standard cubic feet

(If additional cascades, use separate page)

Fee submitted: \$ _____

For **original report submissions**, a **\$10** non-refundable filing fee is required for **each item listed above**, including:

- ASME container or DOT cylinder that is installed for use as a stationary CNG container installation, and
- CNG cascade/rack.

If the report is returned, due to missing or incorrect information, the non-refundable resubmission fee is **\$20 per report**.

DO NOT SEND CASH. Make Checks or Money Orders Payable To: **The Railroad Commission of Texas**. To pay by credit card please visit our website www.rrc.texas.gov/alternative-fuels/ and submit a copy of the online payment receipt with the report.

CERTIFICATION: I hereby notify the Commission that the CNG installation described above has been completed, complies with the Texas Natural Resources Code and the *Regulations for Compressed Natural Gas* of the Railroad Commission of Texas; and is now ready for Commission inspection. I understand that failure to provide the Commission with timely written notification of this installation as required by §13.25 of the *Regulations for Compressed Natural Gas* and/or placing a container or installation in CNG service that is not in full compliance with the requirements of the Texas Natural Resources Code and the *Regulations for Compressed Natural Gas*, may subject me or my company to enforcement proceedings as provided in the Texas Natural Resources Code. I declare under penalties prescribed in Sec. 91.143, Texas Natural Resources Code, that I am authorized to make the representations set out above on the behalf of the licensee named above, that this report was prepared by me or under my supervision and direction, and that the statements made are true, correct, and complete to the best of my knowledge.

By filing this report via facsimile transmission, submitter voluntarily stipulates and agrees that the filed facsimile copy shall be treated as an original document for all purposes in any court or administrative proceeding.

Additionally, submitter agrees that this report may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature.

Name of Authorized Company Representative

Signature of Authorized Company Representative

Date

Company Name

CNG License No.

Telephone No.

Email address.

Return to:
Railroad Commission of Texas
Alternative Fuels Safety
PO Box 12967
Austin, TX 78711-2967
SafetyNoticeReply@rrc.texas.gov

Fax (512) 463-0649

RAILROAD COMMISSION OF TEXAS

ALTERNATIVE FUELS SAFETY

INSTRUCTIONS FOR COMPLETING CNG FORM 1501

Legible Document: To avoid delays in processing the Completion Report, all information must be legible. Reports which are not legible will not be processed and will be returned and a non-refundable resubmission fee will be assessed.

1. Name of Facility – Name of the facility where the container/cascade/rack is installed.
2. Facility Mailing Address – Address where mail can be received regarding this installation.
3. Physical/geographical location same as mailing address – If the mailing address and physical location are the same check the box and leave the Physical/Geographical Location/911 Address fields blank.
4. Physical/Geographical Location/911 Address – Physical location of the installation. If the location has a 911 address (usually the same as mailing address), then that address is preferred. If the location does not have a 911 address, then provide a description of the installation’s location using the nearest major intersection as the point of reference. (I.e. 1 mile north of the intersection of IH-35 and 290 on the left.)
5. County of installation – Name of the county where the installation is located.
6. GPS Coordinates – Latitude and Longitude in Decimal Degrees. The coordinates from Google Earth are preferred.
7. Type of Installation – Choose the correct installation type.
 - Licensee Compressor/Cascade (CGLC) – Dispensing of CNG into mobile fuel containers. CNG is produced through a compressor and may include storage in a container or cascade. CNG is sold to the public.
 - Compressor/Cascade (CGCC) – Businesses or industries using CNG to make a finished product, as an ingredient of a product, or to power equipment for industrial/commercial purposes. CNG is produced through a compressor and may include storage in a container or cascade.
 - Dispensing System (CGDS) – Dispensing CNG into motor/mobile fuel containers by an ultimate consumer. Private installation. Gas is not sold to the public. CNG is produced through a compressor and may include storage in a container or cascade.
 - Other - Any installation that does not fit into a listed installation type. If selected a description of the installation is required. A full list of installation types is available on the Commission website.
8. Installation License Number – Licensee Compressor/Cascade (CGLC) installation types require a license to operate. Verify the facility operator’s license number prior to placing into service. Place the facility’s license number here to avoid the report being returned for resubmission, which requires a resubmission fee.
9. Installation Completion Date – Date the installation was completed, verified as safe and meeting all rule requirements, and placed in service.
10. Application Type – Select if the application is submitted for:
 - New: this is the first CNG container/cascade/rack installation at this location.
 - Relocation: an existing container/cascade/rack at this location/property was moved within the same location/property.
 - Addition: a container/cascade/rack has been added to a location with an existing container/cascade/rack, where the original container/cascade/rack will remain in service.
 - Replacement: a container/cascade/rack has been installed at a location to replace an existing container/cascade/rack. (The original container/cascade/rack has been removed.)
11. CNG Container Information:
 - Manufacturer Name: The name of the container manufacturer
 - Serial number: The manufacturer’s serial number listed on the container’s manufacturer data plate
 - Service Pressure: The service pressure listed on the container’s manufacturer data plate
 - ASME/DOT – The specification to which the container was built. American Society of Mechanical Engineers (ASME) or US Department of Transportation (DOT).
 - Capacity – The capacity in standard cubic feet listed on the container’s manufacturer data plate.
 - Year Built – The year the container was manufactured as listed on the container’s manufacturer data plate.
12. CNG Cascades/Racks – List each cascade/rack separately and provide the number and size of containers in the cascade/rack.
13. Fee submitted – The fee amount being submitted for the containers/cascade/rack listed on the report. EACH container and cascade/rack require a \$10 filing fee for original filings. If the report is returned for resubmission, due to missing or incorrect information, then a \$20 resubmission fee is required for the report.

Type	Quantity	Fee Amount	Fee Due
Containers		x \$10	\$
Cylinder cascades/racks		x \$10	\$
Total Fee Due			\$

14. Email address: Providing an email address is optional. If provided, the filer's address will become part of the public record.